



Helpful Information & Policies...

Prices All prices are listed on a per person basis. Rates are determined by accommodation occupancy, with “double” = 2 people sharing a room with 1 bed (sometimes 2); “twin” = 2 people sharing a room with 2 beds; “single” = 1 person in a private room, “triple/quad” = 3 or 4 persons sharing a room with 2 beds. For tours involving travel on board a cruise ship, rates will also be determined by cabin grade. Optional additions (like a roomette when traveling by rail) will influence tour package prices as well.

Standard Inclusions Unless otherwise specified, tour prices will include: all transportation as listed on itinerary, lodging as listed on itinerary, luggage handling for 1 suitcase per person, tickets/admissions to attractions listed as included, gratuities for local guides, meals listed as included on itinerary and guidance of a professional tour manager.

Not Included Unless otherwise specified, tour prices will NOT include: incidental charges (room service, movies, phone calls, etc.), airline baggage fees, optional excursions and associated costs, meals not specifically listed as included on the itinerary, any gratuities for non-included features, driver or tour manager gratuity, or travel protection/insurance.

Travel Customization/Deviations Occasionally, travelers find it beneficial to make special travel deviations (primarily with air). Our agents will be happy to assist you with these itinerary changes, but please keep in mind that there will be fees associated with this service.

Multi-generational travel Children joining a tour must be at least 8 years old and accompanied by an adult.

Reservations To assure yourself the best chance for availability, please make reservations as soon as possible. Secure your place on any of our tour departures by contacting us by phone, email, online, or in person at one of our offices. Contact information can be found below. Do not delay, since space is limited.

For guests with special needs When making your reservation please advise your agent of any disability requiring special attention. All reasonable efforts will be made to accommodate those needs. **You must have a companion with you if you require personal assistance for routine daily activities.** If you carry oxygen tanks/concentrator, please contact us well in advance for assistance in compliance with federal safety regulations. We ask that you let us know about any food allergies or special dietary restrictions at the time of booking as well.

Activity Levels In an attempt to help the traveler make good decisions about appropriateness of any given tour in relation to their fitness, we have done our best to assign each departure an activity level. Levels range from 1 to 5, with 5 being the most strenuous. Descriptions of these activity levels are available by request or can be found online. For your benefit and in respect of fellow travelers, please give this careful consideration before registering for a tour.

Deposits A deposit is required to finalize a tour reservation. Deposit amounts are different depending on the tour, and can generally be found listed along with tour pricing.

Final Payment Unless otherwise specified, balance payments are due approximately 75 days prior to departure. A payment reminder is usually sent out 2 weeks prior to the due date. Any discounts will be applied to the final payment. Reservations may still be accepted after the final payment date if space is available. However, there may be a price increase.

Final Documents Final travel documents will be provided to all travelers approximately 2 weeks prior to departure. These documents will include: detail concerning pick up and drop off location and times, final itinerary with lodging details, a “before you go” checklist, a passenger list, and any other advice that should help with your final preparations prior to departure as well as information that is likely to enhance the quality of your time while on the tour.

Reservation Cancellation If a reservation is cancelled, the following penalties will apply: 120 days or more prior to departure no penalty
119-75 days prior to departure deposit forfeited
74-30 days prior to departure 50% of tour price forfeited 29
days or less prior to departure full price of tour forfeited

Scheduled Departure Points Available pick-up locations for each tour are listed on the main tour brochure. Details on the locations can be found on a separate document, including availability of long term parking. All vehicles left at one of the pick up points are left there at the owner’s risk. At the time a reservation is made, travelers will be given the opportunity to choose one of the available pick up locations. A reconfirmation of your assigned pick up location and time will be included with final travel documents. You may change to another departure point, but **must** notify our office well ahead of time. If no boardings are scheduled at a departure city, we will not stop.

Identification Required An increasing number of tours require a valid passport, or at the least a Government issued ID. We have tried to provide guidance for this within each tour’s details. If you have questions, please check with your agent concerning each tour’s specific requirements. A copy of your valid passport/state ID **must** accompany your deposit.

Luggage Unless otherwise specified, luggage handling for 1 suitcase per person with maximum combined dimensions (length, width, height) of less than 62 inches and weighing less than 50 pounds is included. Travelers may also bring a small carry-on, no more than 39 inches combined dimensions. We are not responsible for everyday wear, scratches, etc. on luggage and are not responsible for lost or stolen items.

Smoking A no smoking policy applies to travel via air, rail, & motorcoach. Most hotels no longer offer smoking rooms, and penalties are regularly assessed if guests smoke in a non-smoking room.

Responsibility Edgerton Travel and Legacy Tour & Travel act solely in the capacity of agents on behalf of their tour patrons in arranging for transportation, lodging, sightseeing, and other services, and as such are not responsible in whole or in part for any damage or loss of property, delays or missed transportation connections, or accident or injury to person, due to any act or default on the part of any companies or persons engaged in providing transportation, lodging, sightseeing, or other services which are part of our tours. No revisions of the printed itinerary or its included features are anticipated, however Edgerton Travel and Legacy Tour & Travel expressly reserve the right to withdraw, shorten, or make any change in the tour (including substitution of accommodations or transportation), with or without notice, that may become necessary for any reason (including a National occurrence). If a tour must be shortened, refunds will be based on costs recovered. If group minimum sizes are not met, Edgerton Travel and Legacy Tour & Travel may find it necessary to cancel the tour in its entirety. Rates quoted are based on tariffs and exchange current at time of printing and are subject to changes therein at or before time of final payment. The right is reserved to decline, to accept, or retain any person as a member of a travel group.



Tour Reservation Request – Legacy Travel Group

Tour Name _____ Departure Date _____

Hotel Accommodation: Single Double Twin Triple Quad

Cruise Cabin: Inside Oceanview Balcony Fwd/Aft Balcony Mid-ship

of Travelers In This Booking _____ Cost per Person _____ Total Billed To Account _____

Traveler 1 _____ Birthdate _____

(Please provide full name as it appears on your photo ID, including middle initial)

Address _____ City _____ State _____ Zip _____

E-mail _____ Cell _____ Other Phone _____

Please provide names for others travelling under this reservation (as they appear on photo IDs, including middle initial)

Traveler 2 _____ Birthdate _____

Traveler 3 _____ Birthdate _____

Traveler 4 _____ Birthdate _____

Nicknames (if preferred) _____

Requested pick up city (see tour flyer for options) _____

Emergency Contact

Name _____ Relationship _____ Phone _____

Notes: _____

For Office Use - Agent _____ Request Date _____

Deposit received with reservation _____ Payment method _____



Tours with Legacy Travel Group

Finalizing Your Reservation . . .

For guests with special needs When finalizing your reservation please advise us of any condition or preference requiring special attention. All reasonable efforts will be made to accommodate those needs. We regret that we're unable to provide individual assistance to guests with walking difficulties or other personal needs. The responsibility of the tour manager who accompanies your trip is to ensure that the broader group enjoys a relaxing and informative journey and she or he cannot be relied upon to provide ongoing individual assistance to any one guest. **Guests requiring such assistance must be accompanied by an able-bodied companion who can provide it.** If you carry oxygen tanks/concentrator, please contact us well in advance for assistance in compliance with federal safety regulations. We ask that you let us know about any food allergies or special dietary restrictions at the time of booking as well.

As part of this reservation I/we submit the following request/notice _____

I/we have no special needs or requests

Activity Levels In an attempt to help the traveler make good decisions about appropriateness of any given tour in relation to their fitness, we have done our best to assign each departure an activity level. Levels range from 1 to 5, with 5 being the most strenuous. Descriptions of these activity levels are available by request or can be found online. For your benefit and in respect of fellow travelers, please give this careful consideration before registering for a tour. Failure to provide accurate health information may forfeit your spot on the tour.

I/we have been provided with information concerning the activity level assigned to this tour, understand that information, and have determined that it is appropriate for my/our fitness level

Final Documents Final travel documents will be provided to all travelers approximately 2 weeks prior to departure. These documents will include: detail concerning pick up and drop off location and times, final itinerary with lodging details, a "before you go" checklist, and any other advice that should help with your final preparations prior to departure as well as information that is likely to enhance the quality of your time while on the tour.

Identification Required An increasing number of tours require a valid passport, or at the least a Government issued ID. We have tried to provide guidance for this within each tour's details. If you have questions, please check with your agent concerning each tour's specific requirements. A copy of your valid passport/state ID **must** accompany your deposit.

Luggage Unless otherwise specified, luggage handling for 1 suitcase per person with maximum combined dimensions (length, width, height) of less than 62 inches and weighing less than 50 pounds is included. Travelers may also bring a small carry-on, no more than 39 inches combined dimensions. We are not responsible for everyday wear, scratches, etc. on luggage and are not responsible for lost or stolen items.

Smoking A no smoking policy applies to travel via air, rail, & motorcoach. On motorcoach tours, occasional short travel breaks will be taken when possible. Please keep in mind that most hotels no longer offer smoking rooms, and penalties are regularly assessed if guests smoke in a non-smoking room.

Responsibility Edgerton Travel and Legacy Tour & Travel act solely in the capacity of agents on behalf of their tour patrons in arranging for transportation, lodging, sightseeing, and other services, and as such are not responsible in whole or in part for any damage or loss of property, delays or missed transportation connections, or accident or injury to person, due to any act or default on the part of any companies or persons engaged in providing transportation, lodging, sightseeing, or other services which are part of our tours.

No revisions of the printed itinerary or its included features are anticipated, however Edgerton Travel and Legacy Tour & Travel expressly reserve the right to withdraw, shorten, or make any change in the tour (including substitution of accommodations or transportation), with or without notice, that may become necessary for any reason (including a National occurrence). If a tour must be shortened, refunds will be based on costs recovered. If group minimum sizes are not met, Edgerton Travel and Legacy Tour & Travel may find it necessary to cancel the tour in its entirety. Rates quoted are based on tariffs and exchange current at time of printing and are subject to changes therein at or before time of final payment. **The right is reserved to decline, to accept, or retain any person as a member of a travel group.**

I/We have read, understand, and agree to all terms and conditions outlined in this document.

Traveler 1 (printed name) _____ Signature _____

Traveler 2 (printed name) _____ Signature _____

Traveler 3 (printed name) _____ Signature _____

Traveler 4 (printed name) _____ Signature _____

Notes:



Travel Protection

We at Edgerton Travel believe that travel protection is an important part of your travel experience. Because most travel products have severe cancellation policies, or are totally non-refundable, we strongly urge you to add travel protection to your travel package.

Our trips are designed to provide you with the best, most stress-free vacation. Accidents and illness do happen and we want to protect your travel/vacation investment as much as possible. Our experience has shown that the most serious travel problems and resulting cost, stem from trip interruption and medical evacuation. Travel protection will cover both of these.

In the past, all of our trips have included travel protection. However, with the change in insurance laws, not company policy, travel protection will not be included in our pricing and will need to be an add-on to your trip cost.

Why purchase travel protection? Without travel protection you will not be protected against:

***Trip cancellation or interruption** – to reimburse you for money lost if you must cancel or interrupt your trip due to sickness, injury, death, or for other non-medical reasons, such as; terrorist incidents, supplier bankruptcy or default , cancellation of arrangements by your air carrier, etc.

***Travel delay** – to reimburse you for additional expenses associated with a travel delay.

***Accident & sickness medical expenses** – to cover emergency medical expenses incurred while on your trip.

***Emergency medical evacuation** – to cover the cost of transport should you require emergency medical treatment when appropriate care is not available locally.

***Baggage & baggage delay** – to reimburse you for your lost, damaged or delayed baggage.

Coverage is highly recommended and should be purchased at the time the initial tour deposit is made to avoid issues with pre-existing conditions.



Travel Protection Acceptance/Decline Form

I have read and understand the consequences of traveling without travel protection. I have been offered travel protection by my Edgerton Travel agent.

_____ I accept coverage with _____ (vendor)

At a cost of \$ _____ per person.

Signature of Traveler

Date

Signature of Traveler

Date

Signature of Travel Agent

Date

_____ I decline all coverage and understand that I am responsible for any cancellation penalties, out of pocket expenses incurred or loss caused by default. I will also make my own provision in the event of an emergency while traveling.

Signature of Traveler

Date

Signature of Traveler

Date

Signature of Travel Agent

Date